

Information for applicants to the complex doctoral examination

Doctoral Regulations, Section 13 (1): “The complex examination is an examination to be completed in the course of the doctoral education, at the end of the fourth semester, as the conclusion of the coursework and research stage and as the condition of the commencement of the research and dissertation stage, or at the beginning of the individual preparation, and it assesses and evaluates the student’s progress in the academic and research fields.”

1. It is the duty of the doctoral student to apply for the complex doctoral examination. The precondition of the application is the completion of the 3rd active semester of the doctoral programme and earning 90 credits. The subjects of the complex examination shall be entered on the application form. The annex titled “The opinion of the supervisor on the research findings of the doctoral student” shall be signed and submitted together with the application form. The application deadline is 31 March (or 31 October).

2. Based on the information available on the applications for the complex examinations, doctoral students shall submit the composition of the committees to the Doctoral Council of the Faculty of Arts and Humanities by 30 April (or 30 November). (The complex examination committee shall consist of max. three persons. The chairperson shall be a faculty member or researcher with the title of full university professor, habilitated university associate professor, habilitated college professor, Professor Emeritus or doctor of the Academy. All members of the committee shall have academic degrees. One member shall be an external member not in the employment of the university (a professor emeritus or retired faculty member of the university shall not qualify as external members). The supervisor of the candidate, as well as any person who is a co-author of the publications serving as the basis of the dissertation may not be a member of the committee.)

3. The organisation of the complex examinations, inviting members to the committees shall be the task of the doctoral schools/programmes. The proposed dates of the examinations shall be between 7 May and 6 July (or 1 January to 25 January). The deadline for examinations to be re-taken: 31 August (or 31 January).

4. The complex examination may only be conducted if all three members of the committee (chairperson, internal and external members) are present.

5. The procedure of the complex examination

Doctoral Regulations, Section 13 “(6) In the theoretical part of the complex examination, the doctoral student shall give proof of his/her level of preparation in the literature, as well as his/her knowledge of the most recent theoretical and practical knowledge in the relevant discipline. In the theoretical part of the complex examination, the doctoral student shall take examinations in at least two subjects/topics; the list of the subjects/topics shall be included in the educational plan of the doctoral school. The theoretical examination may also include a written part.

(7) In the second part of the complex examination, the doctoral student shall give an account, in the form of a lecture, of his/her knowledge of the relevant literature, reports on his/her research results, discusses the research plan pertaining to the second part of the doctoral programme, as well as the proposed schedule for the completion of the dissertation and the publication of the results.”

6. The evaluation of the complex examination

The complex examination consists of two parts. In the “theoretical part”, the doctoral student is required to account for his/her knowledge acquired in the primary and secondary subjects, while in the second part (the “dissertation part”) on his/her results of individual research. The members of the committee shall evaluate the results of the complex doctoral examination by way of individual votes on each part of the examination, with a “pass” or “fail” grade. In case of an unsuccessful examination part, the student may re-take the examination in the missing subjects once in the given examination period. The result shall be announced immediately after the examination. A written record shall be drawn up of the complex examination. The evaluation of the complex examination shall not affect the subsequent overall evaluation of the doctoral degree.

7. Such students may enter the second, research and dissertation stage of the doctoral programme who, by the end of the 4th active semester, have earned at least 120 credits, have least submitted publication since their admission, and have successfully passed the complex examination.